



**Preschool Admissions 2023-2024      Application Fee \$150.00 (non-refundable)**

**White & Navy Room (2-3 years old)**

**Yellow Room (turn 4 May 2024– Oct 2024)**

**Toilet trained**

|                               |                                 |                               |                                |
|-------------------------------|---------------------------------|-------------------------------|--------------------------------|
| <b>Full Day</b> 7:00am-6:00pm | <b>Half Day</b> 8:00 am-12:00pm | <b>Full Day</b> 7:00am-6:00pm | <b>Half Day</b> 8:00am-12:00pm |
| <b>5 Days</b> \$1,050/Monthly | <b>5 Days</b> \$694/Monthly     | <b>5 Days</b> \$980/Monthly   | <b>5 Days</b> \$630/Monthly    |
| <b>4 Days</b> \$870/Monthly   | <b>4 Days</b> \$620/Monthly     | <b>4 Days</b> \$820/Monthly   | <b>4 Days</b> \$570/Monthly    |
| <b>3 Days</b> \$675/Monthly   | <b>3 Days</b> \$510/Monthly     | <b>3 Days</b> \$635/Monthly   | <b>3 Days</b> \$475/Monthly    |
| <b>2 Days</b> \$490/Monthly   | <b>2 Days</b> \$360/Monthly     | <b>2 Days</b> \$465/Monthly   | <b>2 Days</b> \$325/Monthly    |

**Violet Room (turn 4 Sept 2023-April 2024)**

**Lime Room Pre-K (turn 5 Sept 2023-August2024)**

**Toilet trained**

|                               |                                |                               |                                |
|-------------------------------|--------------------------------|-------------------------------|--------------------------------|
| <b>Full Day</b> 7:00am-6:00pm | <b>Half Day</b> 8:00am-12:00pm | <b>Full Day</b> 7:00am-6:00pm | <b>Half Day</b> 8:00am-12:00pm |
| <b>5 Days</b> \$980/Monthly   | <b>5 Days</b> \$630/Monthly    | <b>5 Days</b> \$980/Monthly   | <b>5 Days</b> \$630/Monthly    |
| <b>4 Days</b> \$820/Monthly   | <b>4 Days</b> \$570/Monthly    | <b>4 Days</b> \$820/Monthly   | <b>4 Days</b> \$570/Monthly    |
| <b>3 Days</b> \$635/Monthly   | <b>3 Days</b> \$475/Monthly    | <b>3 Days</b> \$635/Monthly   | <b>3 Days</b> \$475/Monthly    |
| <b>2 Days</b> \$465/Monthly   | <b>2 Days</b> \$325/Monthly    |                               |                                |

|   |                                     |                                 |
|---|-------------------------------------|---------------------------------|
| <b>Additional Day Full Day: \$60.00</b> | <b>Lunch Bunch 1/2 hour: \$5.00</b> | <b>Additional Hour: \$15.00</b> |
| <b>1/2 Day: \$45.00</b>                 |                                     |                                 |

- ◆ Enrollment is for an entire school year; tuition is divided into equal monthly payments.
- ◆ Fee for additional hour will be added to the regular schedule.
- ◆ Lunch must be provided by parent
- ◆ Please note, a 5% multi-child discount will be given to families with more than one student in pre-school. A 2.5% discount will be given per child when siblings are enrolled at both the preschool and school campus.

**Days Preferred**

Please indicate your schedule needs. Spaces are filled with priority given to Grace church members, returning students, and siblings. Student placement is based on age, social, emotional, academic and developmental needs of each individual child

|                        |                        |                        |                        |                        |
|------------------------|------------------------|------------------------|------------------------|------------------------|
| <b>Monday</b>          | <b>Tuesday</b>         | <b>Wednesday</b>       | <b>Thursday</b>        | <b>Friday</b>          |
| _____ to _____<br>TIME | _____ to _____<br>TIME | _____ to _____<br>TIME | _____ to _____<br>TIME | _____ to _____<br>TIME |

Names of siblings at Grace Lutheran School: \_\_\_\_\_

Referred by: \_\_\_\_\_

For Office Use only

Discount given for sibling    2.5%    5%    Application fee \_\_\_\_\_    Check # \_\_\_\_\_

Room Assignment \_\_\_\_\_

# Application for Admissions Grace Lutheran Preschool

FALL ENROLLMENT (September 6, 2023 - August 23, 2024)

## Child Information

|                |        |                       |          |
|----------------|--------|-----------------------|----------|
| Name (First)   | (Last) | Requested Start Date: |          |
| Address        | City   | State                 | Zip Code |
| Date of Birth: | Age:   | Gender:               |          |

## Parent Information

1st call \_\_\_\_\_

|                 |          |        |                 |            |        |
|-----------------|----------|--------|-----------------|------------|--------|
| Father: (First) | (Middle) | (Last) | Home / Business | Cell Phone | E-mail |
| Mother: (First) | (Middle) | (Last) | Home / Business | Cell Phone | E-mail |

## Church Membership Information

Home Church : \_\_\_\_\_ Baptized: **Y** or **N** (Circle one)

## Terms and Conditions

**Payment/Tuition: Payment is due on or before the first of each month. There is no reduction of fees due to absences. Grace Preschool engages its staff, purchases supplies, equipment, and plans its operational budget on the assumption that children are enrolled for the entire year. Registration fees are non-refundable and non-transferable.**

**Late payment:** A late payment fee of \$25.00 will be charged on payments received after the 10th of the month. Should tuition not be paid in full (including late fees) by the 15th of the month, your child may be considered dis-enrolled.

**Returned Checks:** A fee of \$25.00 will be charged on all checks returned by the bank.

**Withdrawals:** A two week written advance notice of withdrawal is required. **Payment is still required if you leave before the 2 weeks.**

**After Hours:** For children picked up after 6:00p.m, a late fee of \$1.00 per minute will be billed and is payable upon receipt of notice.

**Absences:** There are no "make-up days" or "switching days" in order to accommodate absences. (See Parent Handbook for more information).

**Refunds:** Refunds will not be given for missed days or school closures related to COVID.

**Schedule Changes:** A "Request for change form" must be turned in two weeks prior to the new schedule taking effect provided that there is space available. Switching days is not permitted, however you may add a day if space is available.

**Teacher In-Service:** School will be closed the week of August 26– August 30, 2024.

### **Grace Lutheran Preschool Contract 1. I understand:**

- A) the school will not be responsible for anything that may happen as a result of false information given at the time of enrollment.
- B) the school will not assume responsibility for a child who has not been signed in when he/she arrives for the day.
- C) the school can and may dis-enroll my child, if the school is not a fit for my child or family.
- D) that a space for my child has been reserved and that my tuition is based on a space assignment and not the attendance of my child. I agree to keep monthly payments current and paid in full. All late fee will be imposed on accounts past due.
- E) my child will take part in a variety of activities: indoor play, religious activities, social studies, science, oral language, dramatic play, musical experiences, creative art, sensory-motor training, and outdoor play.
- F) Community Care Licensing in Orange County has the authority to inspect our facility at any time. This may include conducting interviews with the children and staff, as well as auditing children's files and child care center records without prior consent.

**My signature acknowledges that I have read and understand the terms and conditions of the Application for Admission. I agree that my signature constitutes full acceptance of all payment, rules, policies and procedures as stated on this agreement and in the 2023/2024 Grace Lutheran School Parent Handbook.**

|                                    |      |  |      |
|------------------------------------|------|--|------|
| Signature of Parent/Legal Guardian | Date | Signature of Grace Lutheran Administration | Date |
|------------------------------------|------|--|------|